

TO: Acting Village President and Board of Trustees

FROM: Village Administrator Steve Stricker and Staff

SUBJECT: Regular Meeting of March 11, 2013

DATE: March 9, 2013

PLEDGE OF ALLEGIANCE – Kerillos Bassily, Burr Ridge Middle School

6. ORDINANCES

A. Text Amendment – Accessory Dwellings as Special Use

Attached is an Ordinance amending the Zoning Ordinance to add “Accessory dwellings for non-gratuitous guests, domestic servants, and extended family” to the list of special uses in the R-2 District. This amendment was recommended by the Plan Commission. At the February 25, 2013 meeting, the Board directed staff to prepare the attached Ordinance.

It is our recommendation: that the Board approves the Ordinance.

B. Special Use Approval (Z-02-2013: 8335 County Line Road – Pizzuto)

C. Variation (Z-02-2013: 8335 County Line Road – Pizzuto)

Attached is an Ordinance granting special use approval for an accessory dwelling in an R-2 District and an Ordinance granting a height variation for an accessory building. The owner of the property at 8335 County Line Road intends to construct a new home with a detached garage that will also include an accessory residence on the second floor. The garage would be 26 feet to the top of the roof which exceeds the maximum permitted height of 22.5 feet. The Plan Commission recommended these approvals and also requested that the Board authorize the Commission to conduct a public hearing to consider an amendment regarding accessory building heights. The Board concurred with the Plan Commission and directed staff to prepare the attached Ordinances.

It is our recommendation: that the Board approves the Ordinance.

7. RESOLUTIONS

8. CONSIDERATIONS

A. Pedal the Parks Event – September 8, 2013

Attached please find a letter from the Burr Ridge Community Park Foundation requesting approval for a proposed community bike ride that is planned for Sunday, September 8, 2013. The ride will begin at Harvester Park and will

travel on Burr Ridge streets, with stops at Burr Ridge Park District parks and a return to Harvester Park (see attached draft map). Village Staff has met with the members of the Community Park Foundation and Deputy Police Chief Tim Vaclav has driven the route with Foundation members to address safety concerns.

The Park Foundation is aware that they will need several volunteers at key intersections to stop bike traffic for vehicular traffic. These volunteers will be provided training by the Burr Ridge Police Department prior to the event. Also, participants in the race will be provided some additional safety tips and the requirements to adhere to all traffic laws and signs throughout the bike course. The Police Department believes that we will need at least four Officers to help direct bike traffic through the viaduct on Madison Street at the beginning and end of the event, using mostly existing shift personnel.

Foundation member Steve Meneses and Jim Lawrence will be in attendance on Monday evening to answer any questions you may have regarding this event.

It is our recommendation: that the request of the Burr Ridge Community Park Foundation to conduct a community bike event to be known as “Pedal the Parks” on Sunday, September 8, 2013, be approved and that Staff be directed to work with the Foundation to assist in coordinating the details to ensure a safe event.

B. 2013 Emerald Ash Borer Treatment and Long-Term Plan

Emerald Ash Borer infestation was identified in Burr Ridge in 2008. Emerald Ash borer beetles are small metallic green beetles which lay eggs in the bark of Ash trees. After hatching, the larvae bore into the trunk of the tree, which disrupts the ability of the tree to convey nutrients and ultimately results in the death of the tree. EAB infestations have already resulted in the death of over 40 million Ash trees in the United States since being first identified in Michigan in 2002. It is not believed that eradication of the beetle is possible; ultimately all Ash trees in the United States will be exposed.

Commencing in 2009, the Village initiated an EAB treatment program which provided soil injection insecticidal treatment to ash trees in the infested area, then in an expanded radius from that area each subsequent year. Although the treatment program has been successful, the Village has now identified EAB infestation throughout the Village, and it is now necessary to consider a refined management approach that contemplates Village-wide infestation as opposed to the containment protocol that had been followed previously.

In order to generate adequate data for the development of a refined management protocol, the Village applied for - and ultimately received - a \$20K EAB Technical Assistance grant in 2012. This grant allowed for the completion of a “stem-by-stem” tree inventory of all tree species within the Village right-of-way, as well as the preparation of an EAB management plan

and objectives for the Village. Staff has utilized the data from this inventory and the accompanying report to prepare management alternatives which we would like the Board to consider at this meeting and to make a final decision at its March 25 meeting. Presentations will be made by Mark Duntemann, of Natural Path Urban Forestry Consultants, and by Paul May, Director of Public Works.

C. Contract for Consulting Services for VH Remodeling

On February 25, the Space Needs Committee toured the Village Hall offices and public spaces and began the process to outline a plan for its renovation (see attached Space Needs Committee minutes of February 25). The plan will include new carpeting, removal of wallpaper, painting, new cabinetry doors and counter tops in the lunchroom, work room and Building Department areas, refurbishing all of the wood doors and possible improvements to the public restrooms, including countertops, sinks, partitions and plumbing valves. The Committee recommended that Interior Environments, Inc., the same firm that the Village used for the Board and Conference Rooms renovation, be hired to prepare plans and specifications and to provide construction supervision for this project in a total amount not to exceed \$16,000 (see attached contract).

It is our recommendation: that the recommendation of the Space Needs Committee to award a contract to Interior Environments, Inc., in an amount not to exceed \$16,000, be approved.

D. Raffle License-Women's Auxiliary Board of Hinsdale Hospital/Hosting Facility License-Marriott Hotel

Enclosed is an application from the Women's Auxiliary Board of Hinsdale Hospital to conduct a raffle on April 21, 2013, as part of their fundraising event, as well as a letter requesting waiver of the fidelity bond requirement. Also enclosed is a letter from the Chicago Marriott Southwest at Burr Ridge requesting that they be issued a hosting facility license to allow them to hold this event at their location.

It is our recommendation: that a Raffle and Chance License be issued to the Women's Auxiliary Board of Hinsdale Hospital for its April 21 raffle, with the fidelity bond waived, and that the Chicago Marriott Southwest at Burr Ridge be licensed to host the event.

E. Raffle License/Hosting Facility License (Soaring Eagle Academy)

Enclosed is an application from Soaring Eagle Academy to conduct a raffle on May 18, 2013, as part of their fundraising event, as well as a letter requesting waiver of the fidelity bond requirement. Also enclosed is a letter from the Academy requesting that they be issued a hosting facility license to allow them to hold this event at their location.

It is our recommendation: that a Raffle and Chance License be issued to Soaring Eagle Academy for its May 18 raffle, with the fidelity bond waived, and that the Academy also be licensed to host the event.

F. Approval of Vendor List

Enclosed is the Vendor List in the amount of \$262,573.34 for all funds, plus \$235,072.24 for payroll, for a grand total of \$497,645.58.

It is our recommendation: that the Vendor List be approved.